



## Desiree's Dancers Rules/Guidelines/Policies

### **General Information**

- \*Parents, siblings and other visitors may wait in the lobby area during class. However, this area can become crowded with students and parents alike and we ask that everyone respects the space and the classes in session.
- \*Teachers and assistants cannot monitor the waiting room, other parts of the building or the parking lot during classes. Please do not leave small children unattended and please pick up your children promptly after class.
- \*No food or drink is to be brought into the studio room
- \*No cell phones, except for scheduled videotaping, may be brought into the studio room during class.
- \*DD is not responsible for lost or stolen articles. Please put your name on everything and leave your valuables at home.

### **Communication**

Communicating between the dancer, parents & instructors is key to a successful dance season. We are here to help and listen and we strive to do our best to keep everyone updated and informed. Please take the following into consideration when needing to know/find or give information.

\*Please refer to the following methods to communicate with your studio instructors and directors.

\*Studio Phone: 402.270.1033 or 402.910.1078

\*Studio e-mail: [kay2dance@gmail.com](mailto:kay2dance@gmail.com) or [desireessdancers@neb.rr.com](mailto:desireessdancers@neb.rr.com)

\*Studio Facebook page: Desiree's Dancers

All messages will be answered however, there are times that we cannot respond during that particular business day. Messages received between the hours of 9p.m. and 9a.m. will not be immediately responded to.

If you receive a text or a phone call from an instructor or studio director please feel free to contact them back through that source.

\*Please choose to receive our e-mails. We send out reminders and important information all the time.

\*Additional information will also frequently go home with your dancer.

\*To help keep our material cost down we ask that each dancer receives one copy of each letter. We also e-mail these letters, place them on Facebook and the more important documents are placed on the Website "downloads" page for you to print out.

\*The studio website, [desireesdancers.com](http://desireesdancers.com), is often updated with information and documents. The google calendar which is on the website is also updated and often has details on the given event. For those of you using Google's Gmail, you can sync this calendar to your own by clicking the +googlecalendar button at the bottom right of the calendar.

### **Tuition**

Pricing: Yearly Cash (exact amount) and Check payments only.

30 -40 minute classes: \$203

(\$101.50 if paying in 2 installments) (\$29 if paying in 7 installments)

45 – 50 minute classes: \$224

(\$112 if paying in 2 installments) (\$32 if paying in 7 installments)

55 – 60 minute classes: \$238

(\$119 if paying in 2 installments) (\$34 if paying in 7 installments)

There is a one time \$25 registration fee for each family which is due upon registration.

Our dance season is 32 weeks long. Beginning September 4th, ending April 12th. This 32 weeks includes scheduled Holiday breaks and 1 snow day per weekday. More than one snow day on the same weekday will result in a make-up lesson.

Labor Day will be made up for the Monday students during Thanksgiving week. They will have class on Monday Nov. 19th. Halloween falls on a Wednesday this year. Since the day of Halloween falls on a different day each year, we do not have a make-up class for this. We just know that each year, a different night will have this night off.

Payment Options:

If you pay in **Full** by September 4th you will receive a 5% discount. \*\$25 enrollment fee per family not included in the 5% off\*

\* **Semesterly** pay 2 times during the 32 weeks.

Payment #1 is due by the first lesson week of September 4th.

Payment #2 is due by the first Monday back from Christmas break on January th.

\* **Monthly** pay 7 times during the 32 weeks.

Choosing this option the first month and last month payments will be due by the first lesson week of September 4th. Even though we do not have classes the full month of April we divide your payment for the 32 weeks up into 7 smaller increments to make it more convenient for you. Monthly payments are due by the 10th of each month or \$5 late fee will be added onto all balance dues. Your 7 payments are as followed:

#1 & #7 are due by September 4th (This is your September and March month payments)

#2 is due by October 10th, #3 is due by November 10th, #4 is due by December 10th, #5 is due by January 10th, #6 is due by February 10th

A \$5.00 late fee will be added onto all balance dues received after the 10th of the month.

There will be a \$15 charge on all returned checks.

\*DD Dollars : If you have received or will receive DD Dollars for various volunteer jobs you can use these with Cash or Check payments only. You can also use these when purchasing DD t-shirts/sweatshirts/jackets or when paying with cash or check for your class costumes.

DD Dollars cannot be used for First Position Dance Shoppe items.

Payment information:

You can make your first payments via mail or at enrollments on August 9th from 3:00pm-7:00pm.

Mail payments to:

Barb's School of Dance & Desiree's Dancers (4725 28th Street, Columbus, NE 68601) OR

Kayla Hollatz (2403 31st Street, Columbus, NE 68601).

All checks need to be made payable to DESIREE'S DANCERS.

If you want to make a cash payment, send exact amounts ONLY.

**Costumes**

Costumes are ordered in November for our Spring recitals. All of our students are required to participate in their perspective recitals unless the staff is otherwise told by October 31<sup>st</sup>. We have a 99.99% participation percentage among our dance families.

\*A non-refundable costume deposit in the amount of \$40 per child/per class is due by October 31<sup>st</sup> OR you can pay IN FULL by October 31<sup>st</sup>. A form for each family to return with the payments will be sent home beforehand. Without your child's deposit an order for their costume will not be made in which case we cannot guarantee their costume arriving in time for performances if not ordered with the bulk order.

\*If you do not pay in full for costumes ,the remaining balance on your costumes will be sent home with your child in January, which will be due in February. A costume will not leave the building without being paid in full. This could potentially disallow your child to perform at competitions, recitals and other performances.

\*Costume prices are listed here and they DO NOT include tights, undergarments, poms or correct shoes. We strive to keep your costume prices at a reasonable cost. The more classes you sign up for = the more costumes you will have. Combo classes such as hip hop/cheer or tap/ballet require 1 costume.

### Costume Payment Options:

\*2018-2019 Costume Prices: **Cash, Check**

Pre-School – Kindergarten: \$58

1st-5th Grade: \$63

6th-12th: \$68

### **Recitals:**

All students registered in classes will be expected to participate in the March Recital and the Spring Spectacular Showcase.

All students are expected to attend any/all rehearsals for each given show.

### **Competitions:**

Competition Jazz Group will compete for sure and 6-12th Hip Hop, 6-12th Clogging and D.C. Extreme Cheer will compete if 90% of the kids sign up to compete. Payments will be due during the month of November so we know who can and cannot participate. This will affect spots, partnering and choreography. At this time the Competition date is still being sorted out and we post it a.s.a.p.

### **Dropping a Class** Please read and follow directions!

A student wanting to drop a class must e-mail [kay2dance@gmail.com](mailto:kay2dance@gmail.com) to provide our staff with the knowledge that a class will be dropped. Telling an instructor is not sufficient. Refunds for the class will be given according to your e-mail drop date, as long as additional classes are paid for. Your drop date is when you notify the studio, not when the child stops attending the class. \*Costumes are non-refundable. If a class is dropped after November 1st you will be responsible to pay for the costume which was ordered.

### **Adding a Class**

A student wanting to add a class must request it by speaking to or e-mailing Miss Kayla first. You will then be instructed on what your next step will be. All class additions will end October 1<sup>st</sup>.

### **Class Cancellations**

Classes may be canceled due to inclement weather. If DCPS schools cancel due to weather then the studio is also closed. We will also update our Facebook page, send e-mails and add our announcement to KLIR 101.

There are no refunds for classes canceled due to the weather. Your season tuition is figured with the possibility of canceled classes occurring. A make-up class may be scheduled if a group has multiple canceled classes. This is rare. As always, parents should use their own discretion if weather is questionable.

### **Dress Code**

All students are required to wear appropriate dance wear to class. This would include the following:

\*Leotards            \*Form fitting tank tops or dance tops   \*tights   \*dance shorts, biker shorts, skorts

\* dance pants ( we must see the dancers ankle)       \*dance skirts       \*leggings

Ballet Technique: This will be enforced this year. Leotards, transition tights, dance skirts or form fitting dance shorts.

If your ballet dancer cannot apply by this dress code then please do not register for this class.

Hip Hop: Students may add their “swag” to their hip hop attire. Sweat pants, baggy shirts are welcome in this class.

Acro: Transition Tights, Leotards and Dance Shorts.

Boys: (non-hip hop classes) Comfortable athletic pants or shorts with no zippers or snaps. T-shirts or tank tops.

Under Armor tops are a good option.

Hair: Hair must be pulled back or up and out of face. Hair cannot be completely worn down for any class.

### **Code of Conduct**

\*Students, parents and teachers alike are expected to show respect and courtesy to each other.

\*Any issues that arise should be immediately taken up with the instructors, Miss Kayla or Miss Desiree. We cannot fix what we do not know. Sharing problems or issues via social media or amongst friends gets you no where. If we can fix something we will do our best to do so immediately but if we are not communicated with we cannot help the situation. Please know that we are here for you and your child and want nothing but the best for your dancer during his/her dance experience.

\*Students will be dismissed from class for unreasonable behavior.

\*Students may wait in the waiting room between classes to do homework/eat as long as they are not disruptive to the classes in progress or the other parents and dancers in the waiting/lobby area. Students who cannot wait in a respectable manner will need to be accompanied by their parent or other guardian.

\*No cell phones in the studio unless permission to tape has been given.

\*DESIREE'S DANCERS IN NOT RESPONSIBLE FOR DANCERS DROPPED OFF ANY EARLIER THAN 10 MINUTES PRIOR TO THERE CLASS. WE CANNOT LOOK AFTER YOUR CHILD FOR LONG LENGTHS OF TIME PRIOR TO THEIR CLASS. DANCERS MUST BE PICKED UP NO LATER THAN 10 MINUTES PAST THEIR CLASS ENDING TIME UNLESS ARRANGEMENTS ARE MADE WITH THE INSTRUCTOR IN CHARGE AT THAT TIME. OUR INSTRUCTORS ARE PREPARING FOR CLASS PRIOR TO START TIME AND IN ANOTHER CLASS IMMEDIATELY FOLLOWING THE CONCLUSION OF THE PRIOR CLASS. THEY CANNOT LOOK AFTER KIDS WHO ARE NOT PICKED UP ON TIME.